Applicant Portal Steps: IIIT- B

Step 1:

1.1 Go to URL- http://iiitb.in/applynow that opens the below screen

1.2 Proceed to Application
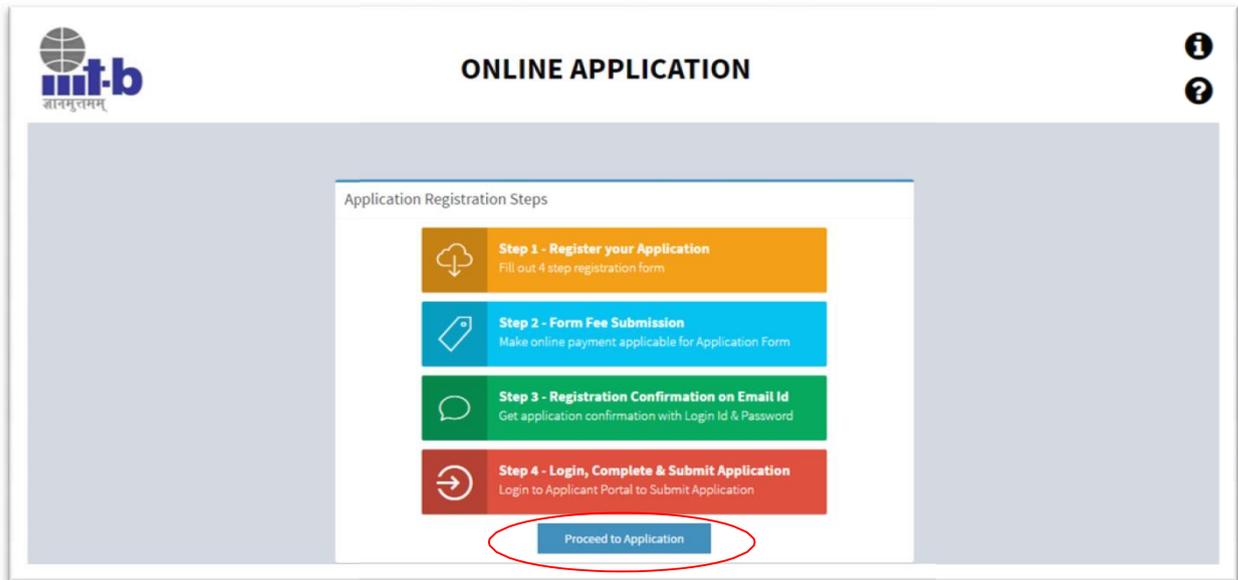
Step 2:

2.1 Applicant Details: Clicking on 'proceed to application' will open a registration form that requires applicant's basic details, below is the attached screen for the reference.

Note: *Those who do not have a Aadhar number OR do not wish to supply aadhar no please enter 9999 9999 9999 under the Aadhar number field.*

2.2 Contact Details: Fill the details in the above form and Click on 'Next' button that will redirect applicant to another screen that will capture his/her Contact details.

2.3 Program Details: Fill the details in the above form and Click on 'Next' button that will redirect applicant to another screen that will capture his/her program/Degree details.

Select Program Group as Post Graduate and select respective program

    2.4 Other Details:

2.5 (a) Please fill the Education details for 10^{th,} and 12th by using + Symbol and fill the Competitive details as per below note and Click on Next button

NOTE: Select JEE only from drop down as per above image. Below fields are mandatory.

Note: Below fields are mandatory in application form

1. **Registration / Enrollment No**
2. **Rank [All India Rank (CRL)]**
3. **NTA score**
4. **In case 12th std marks not received, enter 0 as of now. Later you can fill the actual result.**

2.6 Checkout Process:

Fill the details in the above form and Click on 'Next' button that will redirect applicant to another screen that will redirect to checkout process.

2.7 Below is the screenshot for the same.

2.7 Click on 'Pay Now' button that will redirect to ICICI Payment Gateway.

2.7(a) Select the card option VISA/MasterCard etc.

2.7(b) Enter the card details like- Card no., Card holder name, expiry date, CVV no. and click on 'pay now' button

2.7(c) Once the payment gets successful, system will generate Application ID, below is the attached screenshot for the same.

2.7(d) Applicant will receive an email on registered email address with login credentials, below is the screenshot for the reference.

[Sometimes mails get delivered to junk folder. If you do not see the registered email in your inbox, please check the mail in Junk folder]

Step 3: Uploading Documents

3.1 Now, Applicant will login from Academia with his/her credentials using following url (http://iiitb.in).
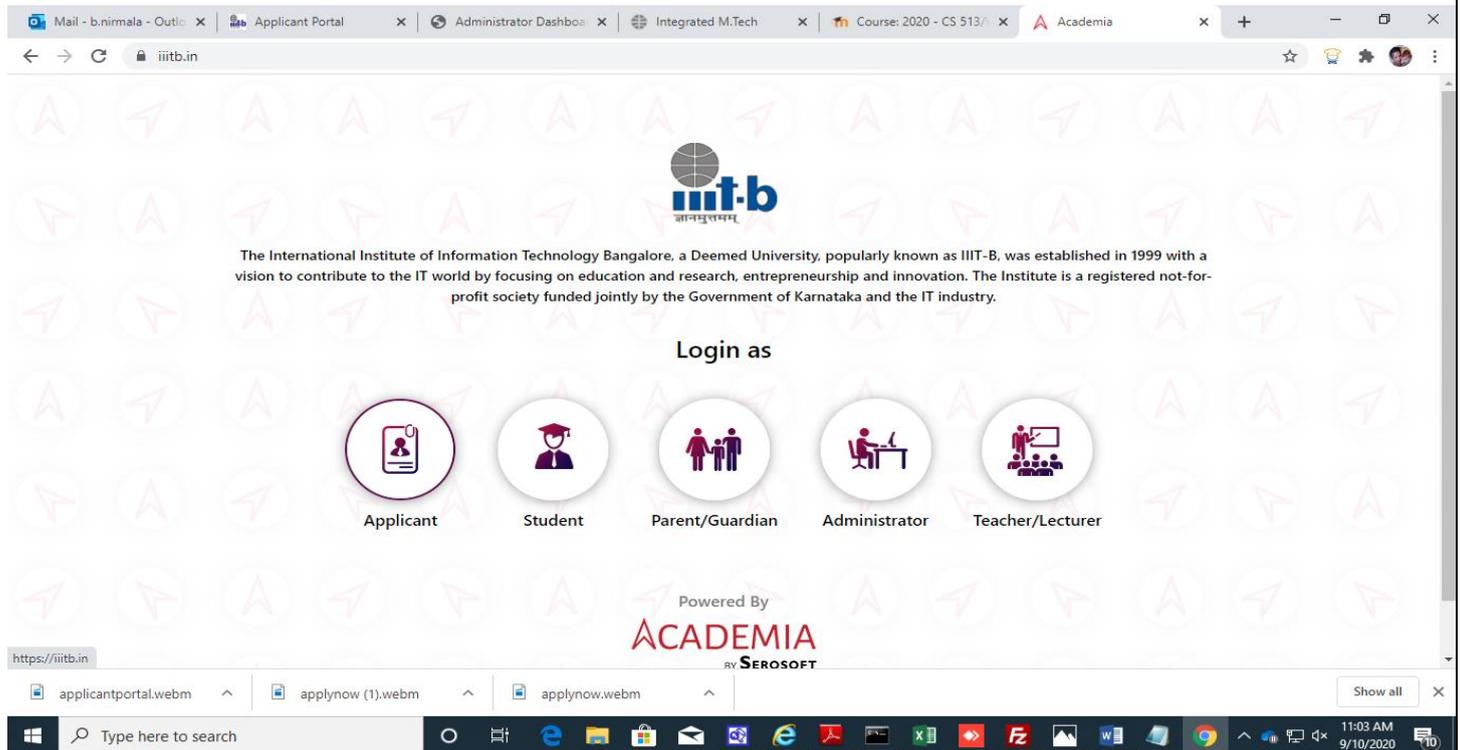
3.2 Select Applicant icon and provide user name as Candidate/Application id and password

3.3 On left hand side, go to Upload Documents→Select Class 12 (or Equivalent) Mark sheet and click on upload and save and select JEE Score Card and click on upload and save.

3.4 Also once the applicant gets login into the system, where applicant can check the details like- Education details, competitive exam details and Parents / Guardians details etc as below.