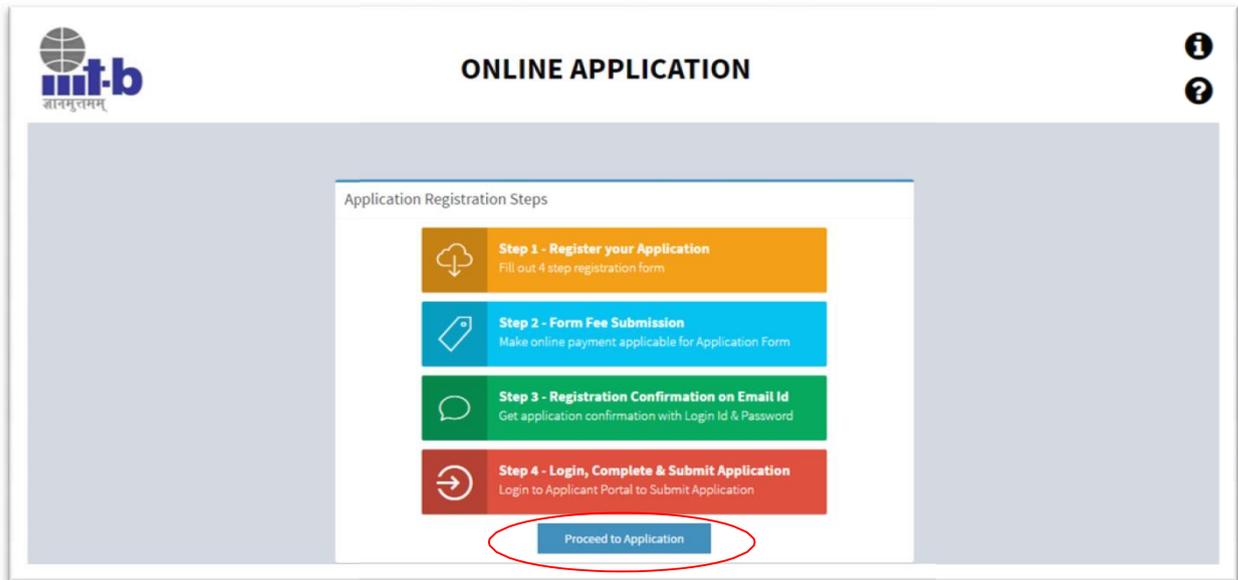


# Applicant Portal Steps: IIIT- B

## Step 1:

- 1.1 Go to URL- <http://iiitb.in/applynow> that opens the below screen
- 1.2 Proceed to Application



## Step 2:

- 2.1 Applicant Details: Clicking on 'proceed to application' will open a registration form that requires applicant's basic details, below is the attached screen for the reference.

The screenshot shows a web browser window displaying the 'Applicant Portal' at the URL [iiitb.in/applynow/#/step1](http://iiitb.in/applynow/#/step1). The form is titled 'APPLICANT DETAILS' and contains the following fields:

- Salutation \*
- First Name \*
- Last Name \*
- Father's Name \*
- Mother's Name \*
- Parent Mobile No \*
- Parent Email ID \*
- Date of Birth \* (DD, MMM, YYYY dropdowns)
- Gender \* (Male, Female radio buttons)
- Blood Group \*
- Aadhaar Card No \*
- Upload Profile Pic \* (Choose File button, No file chosen)

The browser's address bar shows the URL, and the page title is 'Applicant Portal'. The bottom of the browser window shows a PDF viewer for '1489556360.pdf' and a 'Show all' button.

Note: **Those who do not have a Aadhar number OR do not wish to supply aadhar no please enter 9999 9999 9999 under the Aadhar number field.**

2.2 Contact Details: Fill the details in the above form and Click on 'Next' button that will redirect applicant to another screen that will capture his/her Contact details.

The screenshot shows a web browser window with the URL [iiitbdemo.academiaerp.com/applynow/#/step2](http://iiitbdemo.academiaerp.com/applynow/#/step2). The page title is "ONLINE APPLICATION". The navigation bar includes five steps: Step 1 (Applicant Details), Step 2 (Contact Details), Step 3 (Select Program), Step 4 (Other Details), and Step 5 (Checkout Process). The main form area is titled "CONTACT DETAILS" and contains the following fields:

- Email ID \* (Text input)
- Mobile Number \* (Text input)
- Address \* (Text area)
- Country \* (Dropdown menu)
- Country Region \* (Dropdown menu)
- City \* (Dropdown menu)

Buttons for "Previous" and "Next" are located at the bottom of the form. The footer text reads: "Copyright © 2017 Serosoft Solutions Pvt.Ltd. All Rights Reserved."

2.3 Program Details: Fill the details in the above form and Click on 'Next' button that will redirect applicant to another screen that will capture his/her program/Degree details.

The screenshot shows a web browser window with the URL [iiitbdemo.academiaerp.com/applynow/#/step3](http://iiitbdemo.academiaerp.com/applynow/#/step3). The page title is "ONLINE APPLICATION". The navigation bar includes five steps: Step 1 (Applicant Details), Step 2 (Contact Details), Step 3 (Select Program), Step 4 (Other Details), and Step 5 (Checkout Process). The main form area is titled "SELECT PROGRAM" and contains the following fields:

- Campus \* (Dropdown menu)
- Program Group \* (Dropdown menu)
- Program \* (Dropdown menu)
- Batch \* (Dropdown menu)
- Seat Type \* (Dropdown menu)
- Fees (Text input)

Buttons for "Previous" and "Next" are located at the bottom of the form. The footer text reads: "Copyright © 2017 Serosoft Solutions Pvt.Ltd. All Rights Reserved."

## Select Program Group as Post Graduate and select respective program

### 2.4 Other Details:

2.5 (a) Please fill the Education details for 10<sup>th</sup> and 12<sup>th</sup> by using + Symbol and fill the Competitive details as per below note and Click on Next button

**NOTE:** Select JEE only from drop down as per above image. Below fields are mandatory.

**Note:** Below fields are mandatory in application form

1. **Registration / Enrollment No**
2. **Rank [All India Rank (CRL)]**
3. **NTA score**
4. **In case 12<sup>th</sup> std marks not received, enter 0 as of now. Later you can fill the actual result.**

## 2.6 Checkout Process:

Fill the details in the above form and Click on 'Next' button that will redirect applicant to another screen that will redirect to checkout process.

2.7 Below is the screenshot for the same.

CHECKOUT PROCESS

**Personal Information**

Name : Mr. Nirmala B      Date of Birth : 18-11-2000  
Gender : MALE      Father's Name : Babu  
Mother's Name : Nirmala

**Contact Information**

Email : nirmala.lakshmibabu@gmail.com      Mobile No : 9036010250  
Address : IIIT-Bangalore 26/C, Electronics City, Hosur Road, ELECTRONIC CITY, Karnataka, INDIA

**Program Information**

Campus : IIIT Bangalore      Program : Integrated M.Tech  
Program Group : Post Graduate      Seat Type : General  
Batch : 2017-22 IIITech  
Amount : 1000

**Education Information**

Exam Passed	Exam Conducted by/University/Board	Institute/College/School Name	Result Status	Year Of Exam	GPA/Percentage
10th	christ	aa	Pass	2004	90
12th	christ	aa	Pass	2008	80

**Competitive Exam Information**

Name Of Exam	Registration/Enrolment No.	Year Of Exam	Score
JEE	123	2016	300

Previous      Pay Now

2.7 Click on 'Pay Now' button that will redirect to ICICI Payment Gateway.

Merchant : INTERNATIONAL INSTITUTE OF INFORMATION TECHNOLOGY BANGALORE  
10/09/2020 11:09:59

**Payment Mode**

Net Banking  
Debit Card  
Credit Card  
UPI

Transaction ID	20091075161893
Amount	Rs. 1000
Convenience Fee	Rs. 0.00
GST	Rs. 0.00
Fee	Rs. 1000.00

Mobile No :  Optional      Email ID :  Optional  
Payer Name :  Optional      VPA :  Mandatory \*

\*Please provide the mobile number for transaction communication & viewing transaction history.

Proceed Now      Cancel

Brought to you by ICICI Bank

2.7(a) Select the card option VISA/MasterCard etc.

2.7(b) Enter the card details like- Card no., Card holder name, expiry date, CVV no. and click on 'pay now' button

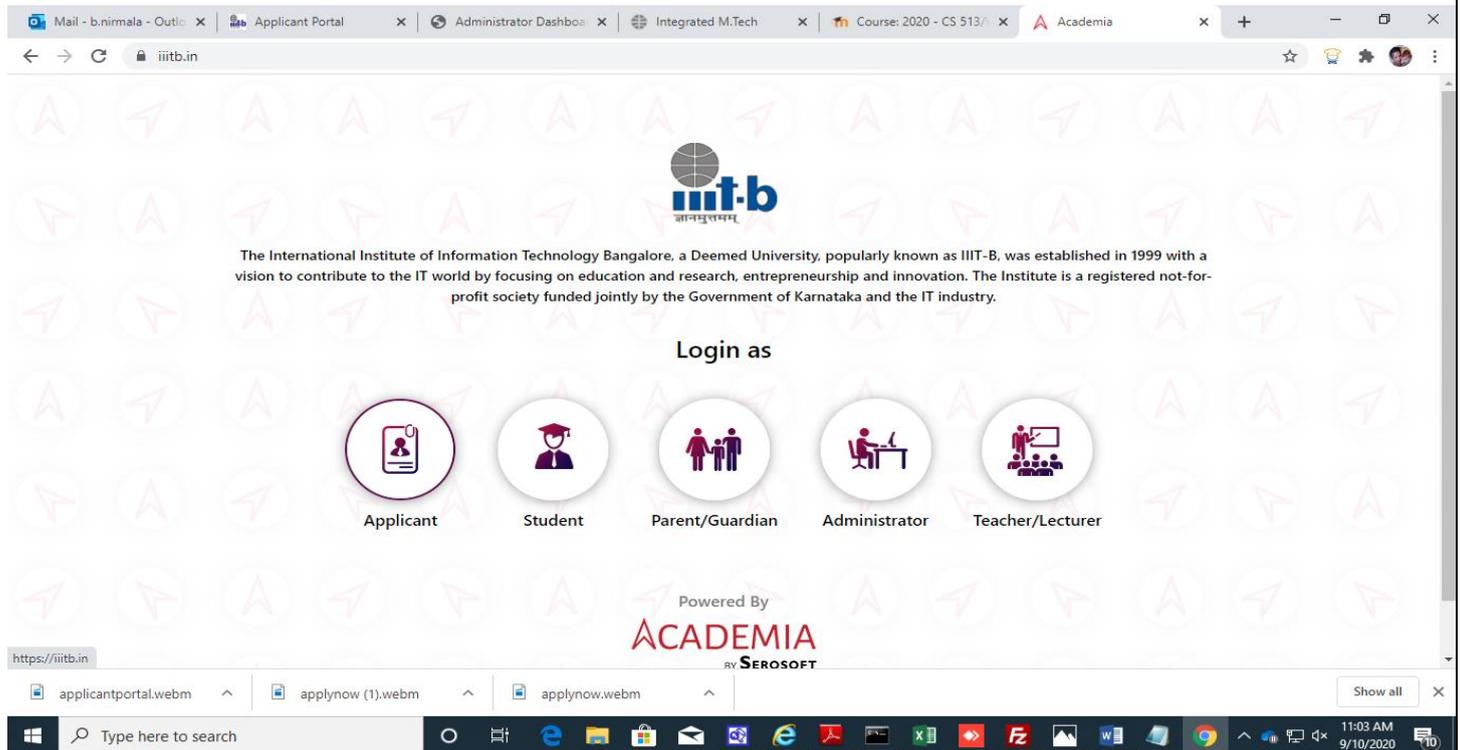
2.7(c) Once the payment gets successful, system will generate Application ID, below is the attached screenshot for the same.

2.7(d) Applicant will receive an email on registered email address with login credentials, below is the screenshot for the reference.

**[Sometimes mails get delivered to junk folder. If you do not see the registered email in your inbox, please check the mail in Junk folder]**

### Step 3: Uploading Documents

3.1 Now, Applicant will login from Academia with his/her credentials using following url (<http://iiitb.in>).



3.2 Select Applicant icon and provide user name as Candidate/Application id and password

3.3 On left hand side, go to Upload Documents → Select Class 12 (or Equivalent) Mark sheet and click on upload and save and select JEE Score Card and click on upload and save.

3.4 Also once the applicant gets login into the system, where applicant can check the details like- Education details, competitive exam details and Parents / Guardians details etc as below.